

## **German Township Fire Department**

Board of Directors Meeting

November 11, 2007

November 2007 meeting of the German Township Fire Department Board of Directors called to order by President Terry Eickhoff at 6:35 p.m.

Members Present: President Terry Eickhoff, Chief John Buckman, Secretary Scott Laugel, Captain Nick Adams, Steve Bequette, Larry Chapman, Jerry Compton, Harold Orth, Harry Lincoln. Guest present: Assistant Chief David Bretz, Captain David Magary, Lester Garret

Motion made to approve minutes of October 2007 meeting by Larry Chapman. Seconded by Harry Lincoln. Motion carried.

Treasures report provided by Chief John Buckman. Review and discussion of income and expenses. Review of check register/balance sheet from October 2007. Review of January – October 2007 expenditures (these expenditures are not accurate due to fraud). Review of expenses by vendor summary. In the future, board members to be provided a check register, custom summary report and a traditional financial report. Original bank statement from Old National Bank will be available for review at the meeting.

Executive Session

Line of credit \$50,000 – documents will be provided to Old National Bank to secure loan.

Discussion of outsourcing bookkeeping work.

Discussion of ways of making up the \$6,000 Kirkman Scholarship Fund.

Discussion of using Quickbooks Direct Deposit – \$4.98 per payday = \$99 per check and \$3.00 per payroll. Possible charge from payees financial institution. Additional discussion of checking account being automatically drafted for various monthly payments.

Headquarters rental to go into picnic Fund

Motion made to not to pay health insurance coverage for Susan Wargel for period 11-01-07 through 01-31-08 by Nick Adams. Seconded by Harold Orth.

Donations received – Old National Bank \$5,000; German Township Resident \$2,500

Discussion of tax issues. Tax warrants have been paid. Federal taxes have not been paid. State unemployment to be paid. Exempt from Federal unemployment taxes due to 501c3 status. Progress is being made is necessary tax payments.

Jeremy Hoseli appointed to Captain

Mike Tanner promoted to rank of Lieutenant

Chad Weatherford rejoined the Department

Motion made to remove Darrell Eastham, Jamie Eastham, Matthew Molinet and Dustin Botzum from probation by Larry Chapman. Seconded by Steve Bequette. Motion carried.

Celebration of David Bretz designation as the Kiwanis Club of East Evansville Firefighter of the Year.

Promotional process and testing to be implemented to determine members for ranking positions.

Discussion of hiring full-time employee. Darrell Eastham has currently be filling position. Consensus made to hire Darrell Eastham as full-time employee.

GTFD received Residential Life Safety Award

Discussion of Points System for Length of Service Awards. Article 4 Section I of bylaws. PICK UP FROM BY LAWS. Motion made to approved points system requiring 20% of responses and 80% training to be eligible – 5 years of service required to be eligible.

Discussion of points system for members. Each hour of training, each hour of activity, each run made is worth a point. Runs made are 1/4 point. Funds are distributed semi-annually.

Armstrong Township fire service contract received.

1990 Homemade trailer deleted from insurance policy.

State training grant – 5 hours of work a week for Indiana State Fire Training System; 100% reimbursable by state. GTFD initially pays for service and is reimbursed by state. David Magary has been approved for hire. Motion made to approve by Harold Orth. Seconded by Larry Chapman.

Discussion of how to select a permanent treasurer and what are the expected duties. List of responsibilities to be drafted and presented to the board. Information to be provided to membership on reasons to postpone election of a treasurer at the annual meeting.

Annual meeting and elections to be held 2nd weekend in December

Nominating committee to be formed for recommendations for President, Vice President and Secretary. Lester Garrett named chairman of nominating committee.

End of the year fund drive letter to be sent out for donations.

Motion made to approve payment of bills by Steve Bequett. Seconded by Jerry Compton

Motion made to adjourn the meeting at 9:30 p.m. by Larry Chapman. Seconded by Nick Adams. Motion carried.

Respectfully submitted,  
Scott Laugel  
Secretary