

German Township Fire Department
Board of Directors Meeting

PENDING APPROVAL BY THE BOARD OF DIRECTORS

December 7, 2009

Call to order at 7:00 p.m.

Present: Eickhoff, Chapman, Mangia, Laugel, Orth, Garrett, Cook, Adams, Bretz and Buckman

Minutes reviewed. Motion to approve by Chapman, seconded by Adams. Motion carried.

Treasurers report:

- Review / discussion of reports for October and November

Executive session

2010 Budget

Armstrong Township	\$36,000
AT Fund Drive	\$6,000
GT Cumulative Fund	\$30,000
GT EMS Fund	\$90,000
GT Fire Contract	\$155,500
GT Fund Drive	\$50,000
Business Contributions	\$5,000
Interest	\$3,000
Tower Income	\$4,500
Picnic Fund	\$3,500
Emergency Response	\$12,000
Projected Income	\$395,500
Equipment over \$2500	\$7,500
Equipment under \$2500	\$5,000
Operations	\$8,500
Apparatus Maintenance	\$29,000
SCBA Maintenance	\$4,000
Building Maintenance	\$7,600
Communications	\$6,000
Contractual Services	\$1,000
Emergency Medical	\$1,900
Fire Investigations	\$100
Insurance	\$57,000
Interest Expense	\$14,000
OSHA Physicals	\$5,000
Professional Fees	\$15,050
Protective Clothing	\$14,000
Public Education	\$1,000
Retention Costs	\$6,850
Suburban Fire	\$1,000
Training	\$9,500
Uniform Supplies	\$8,000
Utilities	\$15,000
Payroll Expenses	\$108,576
Volunteer Expense	\$19,000
Vehicle Payment	\$40,000

Picnic Fund	\$4,500
Photography	\$500
Projected Expense	\$389,576

Motion made to accept 2010 proposed budget by Chapman, seconded by Orth. Motion carried.

Motion made to request 6% increase in Fire/EMS contracts for 2010 from German Township Trustee by Cook, seconded by Chapman. Motion carried.

Motion made not to pursue Sonitrol alarm systems for stations by Chapman, seconded by Adams. Motion carried

SAFER Grant application

- Federal grant – reimbursable funds / GTFD spends the money and then get reimbursed
- Request 1 full time employee / fully funded for three years with no guarantee to maintain weekend staffing

Weekend staffing	\$18,720.00 per year / times 3 years 24 hours per weekend @ \$15.00 per hour includes FD cost / 1 on duty / 12 hour shifts or 2 – 8 hour shifts and 2 – 4 hour shifts Or \$10,400.00 per year Weekend Duty Officer Compensation - \$200.00 per weekend
Nighttime staffing	\$100,000.00 per year / times 3 years \$100 per 12 hour shift for two people 5 days per week.

Retention program

- College Tuition / \$90,000 / \$3000 per year for 4 years for up to 10 student / reimbursable / based upon a individual performance criteria
- Full time employee \$62,000 including benefits / \$24 per hour including benefits @ 50 hours per week
- Response payment \$60,000 @ 500 responses per year / average of 10 persons per response at \$12 per hour
- Pay for training \$60,000 times 3 years / \$12 per hour
- Officer retention \$47,500 @ times 3 years Chief \$5000 / Assistant Chief \$4500 / Division Chief \$4000 / Captain \$3500 / Lieutenant \$3000
- Night time staffing \$100,000
- Weekend staffing \$28,720

Motion made to pursue SAFER Grant application by Cook, seconded by Chapman. Motion carried.

Personnel Action - Information

- Mark Haynes 2 responses in September – we will be picking up his German items
- David Guffey has made no responses in 3 months – we will be picking up his German items
- Sara Frank has made no response in 3 months – we will be pickup her German items

Raising the rate for Perry Township – leisure living responses – where we actually provide a service – currently the charge is \$75 / proposal to raise the rate to \$100. Discussion of creating subscription service where the customer would not receive a bill if they were a subscriber. Motion made to raise run rate to \$150 and create a subscription service for \$100 per occupant per year or \$150 per household per year by Chapman, seconded by Adams. Details of subscription service will be developed.

Cindy Gries part time administrative employee – request that we continue this program – one day per week / 8 hours per day – primary function is to do administrative functions. Motion made to continue part time administrative employee by Garrett, seconded by Orth. Motion carried.

Vectren donation of a gas detector just like the one we already have – no training issues / coordinated by Captain Paul Carr

Part time employment program update – working very well

Jim Pfister – EFD / former member of GTFD and former full time employee

Steve Gossman – Airport FD / Perry Township FD

Josh Downey / AMR paramedic / former Vincennes Township FD / Vincennes University graduate

Jeremy Moore / EFD

Adam Brock / Scott TWP

Nick Raber – EFD / former member GTFD

Jarrold Brown / Henderson FD / former member GTFD

Chris Weiss / AMR EMT / McCutchanville FD (would like the full time job if we create one)

Cole Georges / Michael Mahone / Brian Akin current members of GTFD

Defibrillator grant - \$4000 grant will be awarded

Nominations and Elections report

- Cook nominated for President
- Chapman nominated for Vice-President
- Mangia nominated for Treasurer
- Secretary to be announced

Discussion of pay raise – part time personnel

Currently make \$12 per hour / 3% would be .36 cost us \$72 per week / \$3744 annual cost

Motion made by Garret, seconded by Orth. Effective 01/01/2010

Discussion of pay raise – bookkeeper – raise by \$25 per month

Motion made by Cook, seconded by Laugel. Effective 01/01/2010

Discussion to replace 8R1

- \$40,000.00 / Chevrolet Tahoe MSRP \$37,820 plus lights, siren and marking
- Toyota Tacoma 4x4 \$28,614 plus truck bed cover, lights, siren and marking
- Dodge RAM 4x4 \$27645 plus truck bed cover, lights, siren and marking
- Ford Ranger \$25450 4x4 plus truck bed cover, lights, siren and marking
- Ford XL150, \$27620; 4x4 plus truck bed cover, lights, siren and marking

Consensus to proceed with research on replacing 8R1.

Discussion of IC 36-8-12-16 – Schedule of charges for service; conditions for collection; reports; failure to pay

- The German Township Fire Department has for years billed residents and non-residents for emergency services in accordance with rates established by the State Fire Marshal. The income from these funds is used to purchase equipment, make apparatus finance payments and replenish equipment used/lost/damaged during the emergency response.
- Bills are not sent for response to basic emergency medical calls as these are not covered by insurance.
- Bills are sent to the responsible party for response to and clean up of spilled hazardous materials as a result of a motor vehicle accident. These bills are sent to the Insurance Company of the person(s) responsible for the spill. Invoices are sent usually within one week of the response. Invoices that are not paid are not turned over to a collection agency. 80% of our invoices are paid at the amount requested or a negotiated amount based upon the insurance company limits.

Meeting adjourned at 8:40 p.m.