



Working Fire Disaster Procedure

1. A fire will be considered a working fire when any unit advises they are on scene and there is smoke or flame showing or when any unit or the Incident Commander advises it is a working fire.
2. At this time, the Fire Dispatcher will take the following actions:
 - a. Announce "Clear, the benchmark Time is (dispatch time)."
 - b. Pull up the appropriate fireground channel and monitor it and the Suburban Fire Dispatch channel.
 - c. Advise AMR of the working fire so an ambulance can be dispatched to standby.
 - d. When the run turns red, indicating that the 10 minute Benchmark time has elapsed (from the time of dispatch), advise the IC of the new Benchmark time
 - e. While viewing the run, enter BNCH from the command line. This will reset the watchdog timer for another 10 minutes and put a comment on the Event log indicating the Benchmark time. This should be done every time the run turns red as the watchdog timer elapses.
 - f. In the event of an additional fire run for the same Fire agency, the dispatcher will communicate with that agency on the normal fire dispatch channel while also monitoring the working fire fireground channel. If the second fire run is determined to also be a working fire, the Dispatch Supervisor will take appropriate action to have that fire monitored also.
 - g. When the IC reports "Primary Search completed" the fire dispatcher will enter PRIM from the command line while viewing the fire run. This will automatically put this comment on the Event log.
 - h. When the IC reports "Secondary Search completed" the fire dispatcher will enter SECO from the command line while viewing the fire run. This will automatically put this comment on the Event log.
3. In a Working Fire situation, the Fire Dispatcher will be relieved of all duties except monitoring and dispatching the working fire channel.
 - a. Another dispatcher (preferably Call-taker 2) will be assigned to monitor and dispatch the other agency's fire channel.
 - b. The Fire dispatcher will be the last operator to answer phones while the working fire is active.
 - c. If the IC advises this will be a long duration operation, the Dispatch Supervisor will do an emergency call-in for an additional dispatcher to take over routine duties and provide relief for other Dispatchers.

