

GERMAN TOWNSHIP FIRE - RESCUE

PROFESSIONAL VOLUNTEERS FAITHFULLY SERVING



To: All Members
From: John M. Buckman III, Chief
Re: Vehicle Accident Procedure
Revision Date: 02/10/10
Original Date: 05/18/08

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1. Accident Procedures

- a. The following procedures shall be followed when an accident resulting in any property damage or any personal injury occurs with apparatus.
- b. The following procedures shall also be followed when a department member is involved in an accident while on fire department business in their POV (examples: running for parts, enroute to station, responding to a call, etc).
- c. Action Steps
 - i. Notify ambulance if there is an injury. If there is some doubt about injury of our member or other party, have them transported to a medical facility. If our member does not want to go to the hospital but is complaining of pain, have them transported to a MEC by another fire department member.
 1. It is not their option – if they are aching it is a workers compensation issue and we will have them checked at a medical facility.
 - a. A “minor emergency center” is an acceptable alternative in lieu of a hospital.
 - ii. Notify the Sheriff Department.
 - iii. Notify the duty officer. The duty officer will respond to the accident scene.
 - iv. The duty officer shall request the sheriff deputy on the scene to perform a field sobriety test and/or Alco-sensor check on the involved driver.
 - v. Notify the Fire Chief and Safety Officer.
 - vi. Photograph the accident scene. Photographs shall include damage to the department’s vehicle, damage to other vehicle (s) and all other property (Example: ruts in a yard, mailbox knocked over, or station damage).
 - vii. The driver of the fire departments vehicle shall return to headquarters and complete all necessary reports for the insurance company.

Brother First, Duty Always

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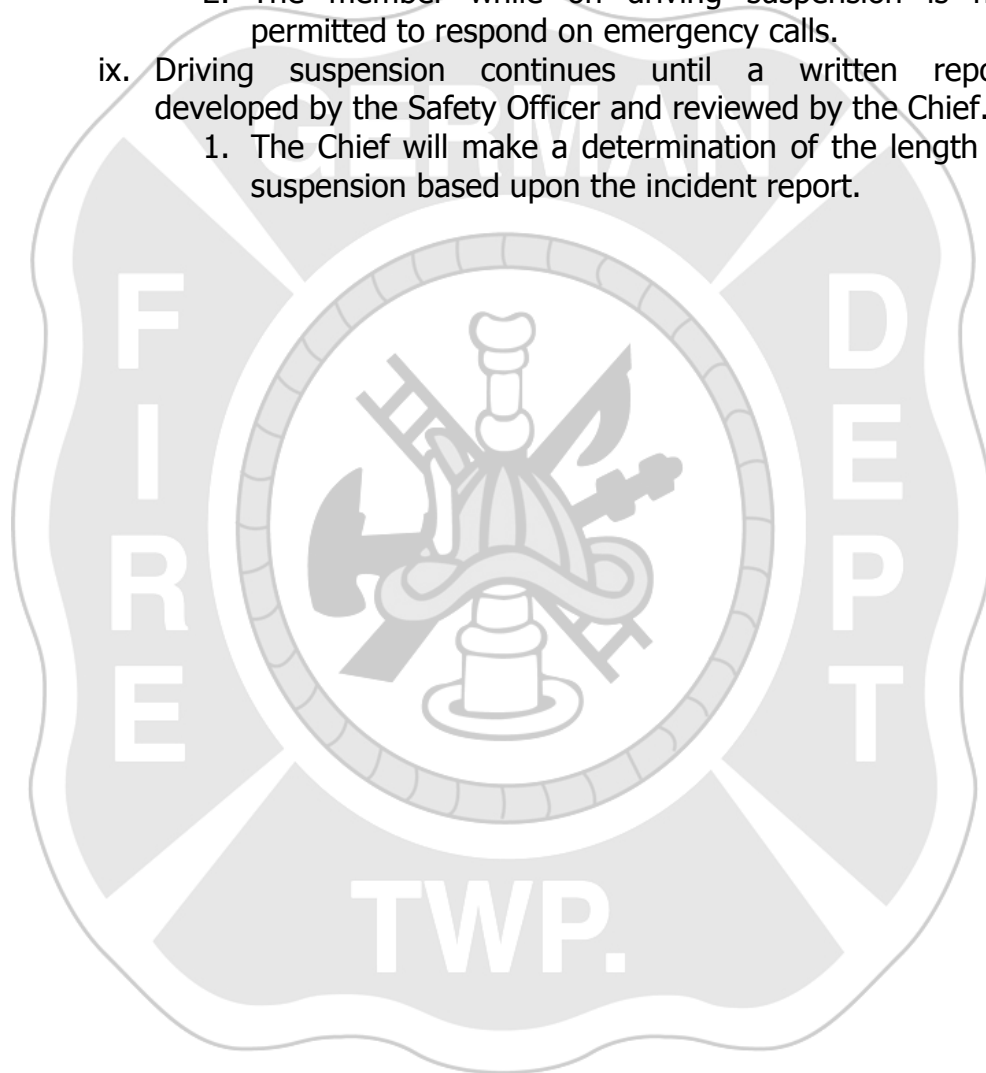
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- viii. Inform member of driving suspension. Driving suspension is automatic for all accidents.
 - 1. The member should not drive fire apparatus back to the station.
 - 2. The member while on driving suspension is not permitted to respond on emergency calls.
- ix. Driving suspension continues until a written report developed by the Safety Officer and reviewed by the Chief.
 - 1. The Chief will make a determination of the length of suspension based upon the incident report.

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